



City of Seattle
City Budget Office

MEMORANDUM

DATE: March 24, 2014

TO: Honorable Bruce Harrell, Chair
Public Safety, Civil Rights and Technology Committee

Honorable Nick Licata, Chair
Finance and Culture Committee

FROM: Ben Noble, Director, City Budget Office

SUBJECT: **Executive Report on Department of Justice Expenditures for February 2014**

This memorandum is in response to the 2013 Adopted Budget proviso from Green Sheet 67-1-A-1, which requested that Executive submit monthly expense reports documenting any funds expended or encumbered related to the Department of Justice Settlement Agreement (DOJ SA), whether from the amount in Finance General reserves or from other City funds. The report submitted to you today is the next installment in the monthly reporting as required by the proviso. It reflects financial activity for February 2014.

The City spent \$260,161 on DOJ implementation activity in January. Cumulatively, the City has spent approximately \$6.95 million on Settlement Agreement related costs since the City began explicitly tracking costs in October 2012.

Table 1: Summary of DOJ Expenditures

	2014 Adopted Budget	February	Year-to-date	Project-to-date¹
Monitor (inc. J. Brann)	\$1,200,000	\$3,938	\$100,128	\$1,151,719
Community Police Commission	\$813,380	\$27,669	\$45,069	\$623,440
Seattle Police Department	\$288,667,732	\$228,554	\$531,786	\$5,179,277
Total Expenditures		\$260,161	\$676,983	\$6,954,436

1 Please interpret project-to-date data with caution as these figures include 2012 costs associated with indirect Settlement Agreement activities such as RSJI and 20/20 initiatives and SPD training activities which were later postponed in 2013. As 2013 progressed, DOJ related costs were refined to include only directly related costs of implementation,

Table 1 presents expenditures covered by the 2014 Adopted Budget appropriations for the Community Police Commission and Seattle Police Department. Monitor expenditures are paid out of a Finance General reserve with sufficient funding to cover the second year of monitoring expenditures as well as a contract with Mr. Joseph Brann to assist the monitoring team.

The Finance General reserve also contains \$4.4 million for DOJ related overtime use at the Seattle Police Department (SPD) and the potential purchase and implementation of a Business Intelligence information technology system. This funding will not be used until it is moved to SPD via Council approved legislation, therefore has been excluded as a category in the table.

To the extent that additional tasks requested by DOJ or the Monitor during 2014 require resources beyond the 2014 Adopted Budget or Finance General reserve, the Executive will identify the costs and inform the Council of such developments.

Seattle Police Department

SPD has modified its cost tracking mechanism used to track DOJ expenditures in order to specifically identify both the Settlement Agreement activity as well as the topic area of the activity for all work. These changes will be reflected in the next cost report.

While costs reported for February still rely on the less specific method of cost calculation used in 2013, they represent activities related to current requirements by the Monitor and the Settlement Agreement. Detail of SPD expenditures for February Settlement Agreement work is attached.

We look forward to discussing this update in more detail as Council desires.

If you have questions about this report, please contact Candice Livingston at 3-7274.

Attachments: Council Green Sheet 67-1-A-1
February 2014 DOJ SA SPD Expenditure Report

cc: Honorable Sally Bagshaw
Honorable Tim Burgess
Honorable Sally J. Clark
Honorable Jean Godden
Honorable Mike O'Brien
Honorable Tom Rasmussen
Honorable Kshama Sawant
Harry Bailey, Interim Chief of Police
Rebecca Herzfeld, Interim Council Central Staff Director
Dan Eder, Council Central Staff
Newell Aldrich, Councilmember Licata's Office

Letter to Councilmembers Harrell and Licata

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Jennifer Samuels, Councilmember Harrell's Office

Tina Podlowski, Mayor's Office

Jeff Reading, Mayor's Office

Tyler Running Deer, CBO

Tom Mikesell, CBO

Candice Livingston, CBO

Assistant Chief Michael Washburn, SPD

Greg Doss, SPD

2013 - 2014 Seattle City Council Green Sheet

Ready for Notebook

Tab	Action	Option	Version
67	1	A	1

Budget Action Title: Impose a proviso on the Finance General Reserves BCL for Department of Justice Settlement Agreement Public Safety Reserves

Councilmembers: Budget Committee

Staff Analyst: Christa Valles

Council Bill or Resolution:

Date		Total	SB	BH	TR	RC	TB	NL	JG	SC	MO
	Yes										
	No										
	Abstain										
	Absent										

Budget Action description:

This green sheet imposes the following budget proviso:

“No more than \$300,000 appropriated in the 2013 budget for Finance General’s Reserves BCL may be spent for the Department of Justice Settlement Agreement until authorized by future ordinance.”

Background

The Mayor has placed approximately \$4.6 million in Finance General Reserves in both 2013 and 2014 to cover potential expenses associated with the Department of Justice (DOJ) Settlement Agreement. This proviso will require the Executive to request Council authorization before it can spend more than \$300,000 of these funds in 2013, which is approved upfront to account for possible expenditures incurred in early 2013.

To provide the information needed to monitor DOJ-related spending and to support Council’s consideration of future appropriation requests, Council requests the Executive submit monthly expense reports documenting any funds expended or encumbered related to the Department of Justice Settlement Agreement, whether from the amount in Finance General Reserves or from other City funds. The report for a given month shall be sent by no later than the 20th of the following month to the Chairs of the Government Performance and Finance Committee and Public Safety, Civil Rights, and Technology Committee.

February 2014 DOJ SA SPD Expenditure Report		
	DoJ Item Description	Total February Expenses
GENERAL COMPLIANCE DUTIES		
	Regular Time	\$45,884
	Overtime	\$2,563
	Purchases & Other	\$110
POLICY DEVELOPMENT		
	Regular Time	\$7,588
	Overtime	\$884
	Purchases & Other	\$0
TRAINING PREP/CONDUCTION		
	Regular Time	\$504
	Overtime	\$8,835
	Purchases & Other	\$40
TRAINING ATTENDANCE		
	Regular Time	\$0
	Overtime	\$0
	Purchases & Other	\$0
DATA REQUIREMENTS (INC OVERLAP WITH CAU)		
	Regular Time	\$38,199
	Overtime	\$918
	Purchases & Other	\$0
POLICY SUPERVISION		
	Regular Time	\$0
	Overtime	\$0
	Purchases & Other	\$0
FORCE INVESTIGATION TEAM		
	Regular Time	\$49,482
	Overtime	\$8,709
	Purchases & Other	\$0
CRISIS INTERVENTION TEAM		
	Regular Time	\$95
	Overtime	\$509
	Purchases & Other	\$0
OPA FIT AND OTHER SA RESPONSE		
	Regular Time	\$32,399
	Overtime	\$30,762
	Purchases & Other	\$1,074
OTHER COSTS		
	Regular Time	\$0
	Overtime	\$0
	Purchases & Other	\$0
TOTAL		\$228,554

February 2014 DOJ SA SPD Expenditure Report		
	DoJ Item Description	Total February Expenses
SUMMARY		
	Regular Time	\$174,150
	Overtime	\$53,180
	Purchases & Other	\$1,224
	TOTAL	\$228,554